|  |  |
| --- | --- |
| **Cambridge Econometrics Job Application Form** **– Project Manager** | |
| ***Personal information*** | |
| Title (e.g. Mr/Ms/Dr) |  |
| First name |  |
| Last name |  |
| Current address |  |
| Telephone number |  |
| Email address |  |
| Position applied for |  |
| Date of application |  |
| How did you learn of this vacancy? (state ‘speculative application’ if you are not responding to a particular vacancy)? |  |
| Date available for work  (or period of notice if you are presently in work) |  |
| Nationality |  |
| (If not an EU national) Do you currently have the right to work in the EU and, if so, under what terms and until when? We may check the information that you provide. |  |
| ***Languages*** | |
| Languages (list languages followed in each case by an indication of your level of proficiency, ([see link](https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr)) e.g.:  ‘’A1” / “A2”: Basic user  “B1” / “B2”: Independent user  “C1” / “C2”: Proficient user  “MT”: mother tongue |  |

|  |  |  |  |
| --- | --- | --- | --- |
| ***Work and academic history*** | | | |
| *For each work position held (add rows as required)* | |  | |
|  | | | |
| Period of employment (from month, year to month year) | |  | |
| Employer | |  | |
| Position held | |  | |
| Reason for leaving | |  | |
| Summary of content of work | |  | |
|  | | | |
| *For each degree course studied (add rows as required)* | |  | |
|  | | | |
| Period of study (from month, year to month year) | |  | |
| Name of university | |  | |
| Level and subject of degree (e.g. BSc Economics) | |  | |
| Grade obtained | |  | |
| Main courses studied (or subject of thesis if a PhD) | |  | |
| If relevant, list also any academic awards or publications | |  | |
| ***School-leaving qualifications*** | | | |
| Period of study (from month, year to month year) |  | | |
| Name of school |  | | |
| Qualifications and subjects, with grades obtained |  | | |
| ***Experience of Project Management*** | | | |
| Provide a short list of projects that you have managed. For each project | | | |
| Period of project (from month, year to month, year) |  | | |
| Client |  | | |
| Project title |  | | |
| Brief description |  | | |
| Budget |  | | |
| From the list above, select one project that you managed. In **no more than 150 words**, describe the qualities that you have that enabled you to fulfil this role successfully. |  | | |
| ***Interests*** | | | |
| Comment on your interest and/or experience of the themes you have selected. |  | | |
| List any wider interests or activities that you think would help us gain a fuller appreciation of you. |  | | |
| ***Referees*** | | | |
| List the contact details of two referees.  If you have been at university in the past five years, at least one should be an academic referee from your most recent university.  If you are, or have recently been, in employment, one referee should be your latest/last employer.  We will not contact referees unless you are successful at interview. | Name:  Address:  Phone no: | | |
| Email: | |  |
| OK to contact? | |  |
|  | | |
| Name:  Address:  Phone No: | | |
| Email: | |  |
| OK to contact? | |  |

|  |
| --- |
| **Personal statement** |
| Please write a short statement (half a page to a page of A4) to tell us more about yourself. The key things we want to know are covered in the listed questions, so please include these as headings and provide responses to them. But you can also include anything you want to highlight about yourself that is not self-evident from the rest of this application. |
| **Statement:**  What interests you in economics?  In what kind of organisation do you imagine yourself working in the future?  What attracts you to working at Cambridge Econometrics?  How do your academic qualifications and experience make you suited for the position for which you are applying? |
| *Please return this form, renaming the file in the format “FirstInitialLastName06Mar18.doc” (using today’s date, e.g. RStone06Mar18.doc, by email to* [*careers@camecon.com*](mailto:careers@camecon.com)*.* |

Form last updated March 2018